

An aerial photograph of a university campus. In the foreground, a prominent brick clock tower with a dark, multi-tiered roof and a spire is visible. The tower has several arched windows. To the right of the tower, an American flag flies on a tall pole. The background shows a lush green campus with many trees and buildings, leading up to a range of mountains with patches of snow under a cloudy sky.

UTAH

STATE

**SENIOR VICE PRESIDENT OF
UNDERGRADUATE AFFAIRS PROFILE**



UtahStateUniversity



SENIOR VICE PRESIDENT OF UNDERGRADUATE AFFAIRS OPPORTUNITY



Utah State University Logan Campus

Utah State University, a leading land-grant university, seeks a visionary and dedicated leader to serve as Senior Vice President of Undergraduate Affairs. This critical role will provide strategic leadership and oversight for a comprehensive portfolio including student life, success and belonging, and strategic enrollment. The ideal candidate will be a passionate advocate for undergraduate education, with a proven track record of developing and implementing innovative programs that enhance the academic, personal, and professional development of all undergraduate students.

AGB Search is pleased to assist Utah State University with this search. For best consideration, applications should be submitted by **April 9, 2025**, to the AGB Search Portal: [Utah State University, Senior Vice President for Undergraduate Affairs](#).

Candidates are requested to submit the following:

1. A curriculum vitae or resume
2. A letter of interest that addresses the leadership opportunities and desired experiences and attributes in this profile, and
3. Contact information for five references (to be contacted at a later date with candidate's permission)

Inquiries, nominations and expressions of interest in the Senior Vice President for Undergraduate Affairs position are encouraged. Please direct them to UtahStateSVP@agbsearch.com or to the AGB search consultants listed below:

- Kimberly Templeton, J.D., Principal, kimberly.templeton@agbsearch.com
- Laura Woodworth-Ney, Ph.D., Principal, laura.woodworth-ney@agbsearch.com
- Anne Hoffman, Executive Search Associate, anne.hoffman@agbsearch.com

Join Our University's Leadership Team in Shaping the Future of Student Success!

Utah State University is seeking a dynamic and experienced leader to provide strategic direction in student affairs, student success, and enrollment management. This individual will play a critical role in fostering a safe, supportive, and enriching environment for students while working collaboratively across the institution to enhance student well-being and success.

The successful candidate will:

Lead with long-term vision and direction for Undergraduate Affairs. Serve as the chief university administrator for all student facing operations and activities at the university and be responsible for establishing a comprehensive, highly efficient, and successful enterprise integrating student life, enrollment management, and student success and support units. Establish best practices in student life operations, structure, and administration that align with state and institutional policies that address student safety, well-being, success, retention and academic progress. Foster a collaborative environment, working with diverse institutional leaders to ensure students are well-served. Partner with academic leaders to remove barriers to student success and enhance the overall educational experience.

Provide advocacy and development for the units reporting to Undergraduate Affairs. Serve as advocate for Undergraduate Affairs on campus and throughout the Utah System of Higher Education. Represent the Undergraduate Affairs unit at the state, regional, and national levels. Develop and maintain strong internal and external relationships and partnerships, including community and legislative, in support of Utah State students and student-centered initiatives.



Embrace and support the changing needs of Utah State's students and provide centralized student-focused leadership. Work with Undergraduate Affairs areas and across campus to ensure that the varying needs of Utah State's student populations are met throughout the Utah State system, and to meet students where they are in their educational journey. Provide support to Undergraduate Affairs areas as they work to support every student throughout Utah State's diverse campus sites and online. Create an integrated framework for student success that includes academic support, retention programs, and career readiness, and promote a culture of well-being in the student experience.

Strategic Enrollment leadership and planning. Develop and implement long-term strategic enrollment initiatives that align with Utah State's mission and goals. Work with deans and vice presidents to strategically grow and maintain enrollments in targeted academic programs. Support the institution's strategic goal to increase enrollment from 29,000 to 35,000 students. Leverage data analytics to refine recruitment efforts, improve student yield, and ensure effective financial aid distribution. Expand access for underrepresented and first generation students.



POSITION DESCRIPTION

Qualifications:

- Extensive leadership experience in higher education, particularly in student affairs, enrollment management, and student success.
- Advocacy Skills: Ability to advocate for resources for the teams under their leadership.
- Proven Track Record: Strong history of developing and executing strategic initiatives in student affairs.
- Collaborative Approach: Demonstrated ability to work effectively with academic and administrative leaders.
- Excellent communication skills.
- Commitment to Inclusion & Belonging: Passion for fostering an inclusive, and student-centered environment.

Work Environment and Physical Requirements

Employees work indoors and are protected from weather and/or contaminants, but not, necessarily, occasional temperature changes. Employees nearly continuously sit, hear, listen, and talk. Often use repetitive hand motion (such as typing) and walking.

Disclaimer

This position description indicates the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive list of all duties, responsibilities, and qualifications required of employees assigned to the position.

Title IX

In its programs and activities, including in admissions and employment, Utah State University does not discriminate or tolerate discrimination, including harassment, based on race, color, religion, sex, national origin, age, genetic information, sexual orientation, gender identity or expression, disability, status as a protected veteran, or any other status protected by University policy, Title IX, or any other federal, state, or local law. The following individuals have been designated to handle inquiries regarding the application of Title IX and its implementing regulations and/or USU's non-discrimination policies:

Executive Director of the Office of Equity

Matthew Pinner
matthew.pinner@usu.edu
Distance Education Rm. 401
Logan, Utah, 84322-5100
435.797.1266

Title IX Coordinator

Cody Carmichael
cody.carmichael@usu.edu
Distance Education Rm. 404
Logan, Utah, 84322-5100
435.797.1266

Benefits

To help build a great quality of life environment a generous package is offered that includes a comprehensive Blue Cross Blue Shield healthcare program, a day one 100% vested 401(a) retirement plan, 176 hours of paid leave plus 12 paid holidays, 96 hours of paid sick leave, life and disability insurance, as well as many other benefits. Click here to learn more: <https://www.usu.edu/hr/benefits/>



QUALIFICATIONS

Metrics



10
COLLEGES &
SCHOOLS



271
DEGREES &
CERTIFICATES
OFFERED



11,077
EMPLOYEES



Jayne Chee, First Generation Student, USU Blanding



1,040
FACULTY



7,123
DEGREES AWARDED
IN FY23



TOP 10%
IN THE NATION FOR
ONLINE BACHELOR'S
(U.S. News & World Report, 2024)



Mackenzie Holmes, Air Quality Undergraduate Researcher

Utah State is consistently ranked as one of the best public universities in the nation, as well as a great place to work. The Senior Vice President of Undergraduate Affairs is a mission critical position that will elevate the student experience to unprecedented levels.



#18
PUBLIC UNIVERSITY
IN THE NATION
(Washington Monthly, 2023)



First-year Student Luminary

**BEST
EMPLOYER
IN UTAH**
Forbes
(Forbes, 2023)



Employee Appreciation Day

37
GOLDWATER
SCHOLARS



Sophia Hessami
2024 Goldwater Scholar

20%
OF UNDERGRADS ARE
FIRST-GENERATION
STUDENTS

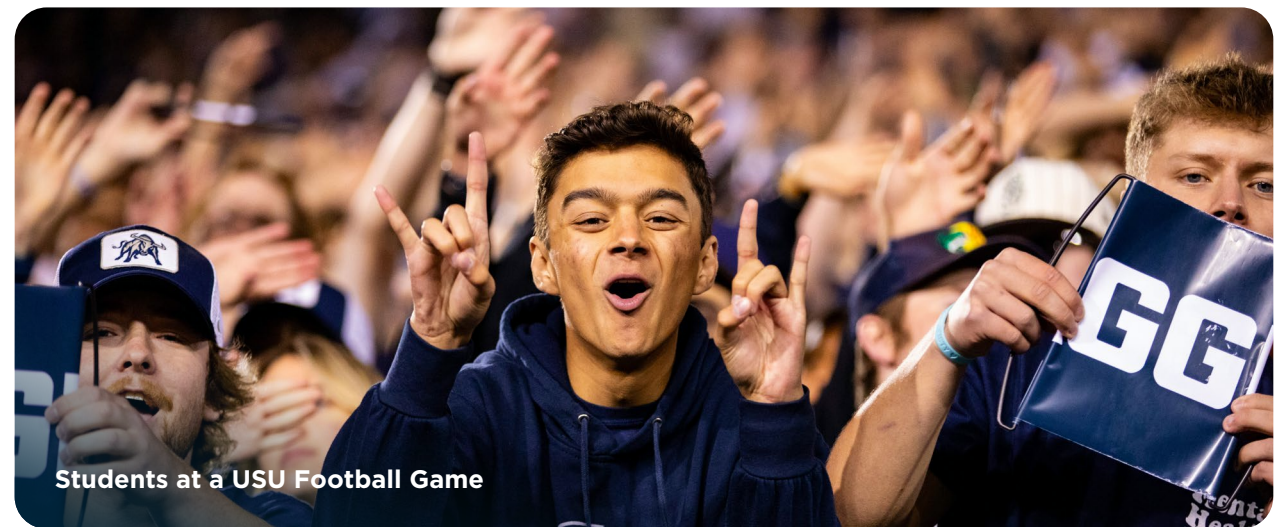


Undergraduate Biological Engineering Lab

2ND
OLDEST RESEARCH
UNDERGRADUATE
PROGRAM
IN THE NATION
(Since 1975)



INSTITUTIONAL OVERVIEW



Students at a USU Football Game

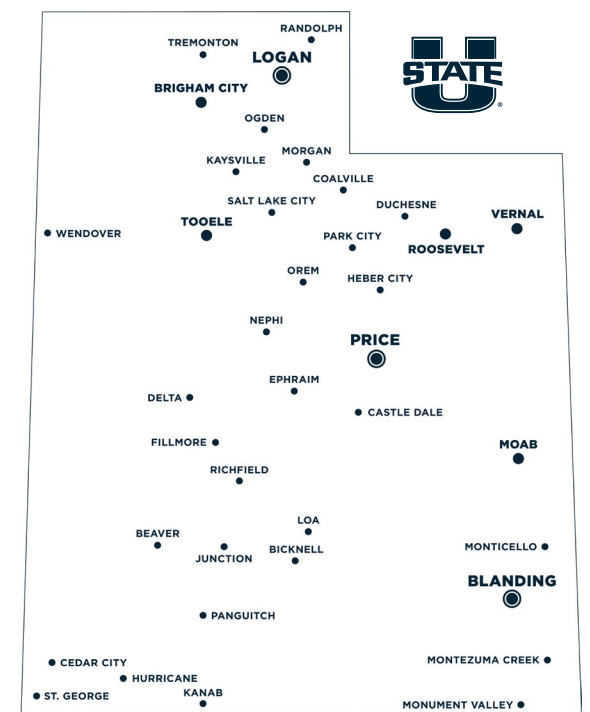
Utah State Leading the Way

Utah State University has successfully fulfilled its three-fold mission as the state’s land-grant institution since its founding in 1888. USU provides access to higher education for Utahns, researches critical issues affecting the state, and provides Extension and outreach efforts to improve Utah communities and families through Extension and outreach. With over 28,000 students across three residential campuses, six non-residential campuses, and 23 statewide education centers, USU proudly - and accurately - calls itself **“Utah’s state university.”**

USU is uniquely suited to meet students where they are in life—geographically, socially, or economically—and help them become successful. USU was ranked No. 18 among all public universities in the *Washington Monthly* 2023 National University Rankings, which focuses on contributions to the public good in social mobility, research, and promoting public service. In fall 2023, our Statewide Campuses saw strong enrollment growth at 4.3%, with our newest campus, USU Moab, growing by 15.8%. Across the USU system, Latino student enrollment increased by 4.3%, following a 10% increase from 2021 to 2022.

As a top-tier R1 university, USU research makes significant positive impacts in Utah, the nation, and throughout the world. Expert researchers are driven to solve the grand

challenges of our time, especially in critical areas such as space, transportation, climate, land, water, air, education, and health and well-being. USU students can participate in world-class research activities as early as their first year. USU’s undergraduate research program is the second oldest in the nation and has been recognized as a national leader in providing high-quality research experiences to students.



Aggie Action 2028

Utah State University's strategic plan, Aggie Action 2028, helps ensure USU meets the expectations of future students and fulfills its service and outreach mission as a land-grant, R1 institution. This plan guides how the university invests resources in programs and initiatives, positioning USU to tackle challenges affecting the state like never before, including in the areas of land, water, air, mental health, and quality of life.

Mission

Utah State University is a premier land- and space-grant institution committed to excellence, access, and inclusion.

Vision

We empower all people to lead successful lives of involvement, innovation, and impact.

Strategic Direction

We champion exceptional education, research and discovery, and community contribution.

Pillars

Aggie Action 2028 comprises four pillars that highlight USU's areas of focus over the next half-decade. Each pillar includes priority objectives and specific outcomes to be achieved.

1. Deliver an exceptional learning experience.
2. Drive impactful research and creative excellence.
3. Build prosperous local and global communities.
4. Cultivate USU community and culture.

Academics

USU offers 137 undergraduate degrees, as well as 95 master's degrees, and 39 doctoral degrees – including technical education with 60 certificates and licensures to help students at every step of their career. With the approval of a new College of Veterinary Medicine in 2022, the university now has nine academic colleges. In 2021, USU tied for the best undergraduate research program in the U.S., and USU Online ranked in the nation's top 25 online bachelor's programs. USU boasts 38 Goldwater Scholars and 15 honorable mention recipients since 1998, numbers that rival other top universities across the nation.

Colleges

- College of Agriculture and Applied Sciences
- Jon M. Huntsman School of Business
- Caine College of the Arts
- Emma Eccles Jones College of Education and Human Services
- College of Engineering
- College of Humanities and Social Sciences
- S.J. & Jessie E. Quinney College of Natural Resources
- College of Science
- College of Veterinary Medicine

Inclusive Excellence

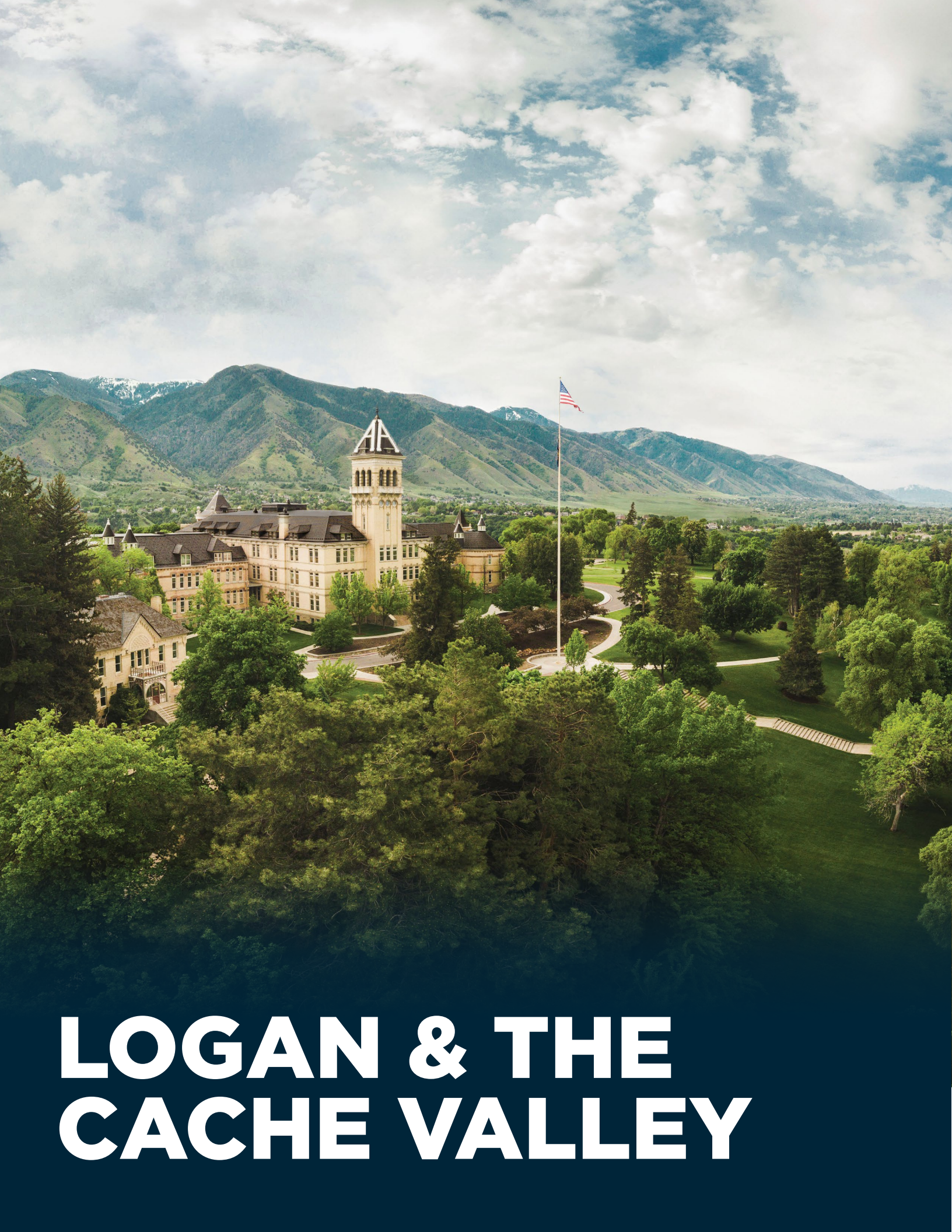
At the core of Utah State University's land-grant mission is a commitment to excellence, access, and inclusion for all members of our statewide campus community.

Inclusive excellence at USU is an ongoing practice to expand access to higher education and outreach programs, support academic success and individual readiness for post-graduation endeavors, facilitate engagement in scholarly activities, encourage respectful dialogue and the exchange of diverse viewpoints, and foster a campus climate conducive to belonging. All practices are anchored in USU's Principles of Community. With an integrated network of support and partnership across colleges and community members, our collaborative efforts can contribute to a campus culture that values every individual in all academic and community-life aspects.

Athletics

The Utah State University Aggies compete at the NCAA Division I level in 16 sports. The Aggies are members of the Mountain West Conference and have won seven conference championships over the past five years in football, men's basketball, men's cross country, women's volleyball, and men's tennis, as well as winning the Mountain Rim Gymnastics Conference title in women's gymnastics. In 2023, USU student-athletes led the MWC with 183 scholar-athlete awards. At USU Eastern in Price, 10 Utah State Eastern Eagles teams compete in the Scenic West Athletic Conference at the NJCAA level. The women's volleyball team placed 10th in the NJCAA National Tournament in 2022.





LOGAN & THE CACHE VALLEY



Downtown Logan, Utah

Utah State University: Utah's Top Employer

In 2023 Forbes ranked the university as the #1 place to work in Utah. And, for two years straight, U.S. News & World Report has **ranked Utah first** for its strong economy, fiscal stability, education, and healthcare. Outstanding outdoor recreational opportunities abound throughout the state, including five national parks, 43 state parks and recreation areas, and 15 alpine ski resorts.

The Cache Valley sits **80 miles northeast of Salt Lake City**, between the Wellsville Mountains and the Bear River Range. While the valley stretches from northeastern Utah into southeast Idaho, the term "Cache Valley" is often used to describe the Logan metropolitan area—a fast-growing region that has gained national attention in recent years for its economic vitality.

Logan and the Cache Valley have long been known as an ideal destination for outdoor enthusiasts, with year-round natural beauty and an incredible variety of recreation opportunities. There are two ski resorts less than an hour from campus and miles of trails for hiking and mountain biking. The 40-mile drive on the Logan Canyon Scenic Byway winds along the Logan River through dramatic cliffs, thick forests, and open meadows before arriving at Bear Lake, known throughout the west for its Caribbean-

blue waters. And the local scenery is just the beginning: Logan is within a day's drive of six national parks, from the deserts of Arches and Zion to the mountains of Yellowstone and Grand Teton.

Utah State University is central to the community of Logan and has played an important role in helping this small city build a large arts presence. Historic downtown theatres produce plays, musicals, and operas year-round, and art galleries and concerts can be found throughout the area. For decades, the Logan area has enjoyed a historically low rate of unemployment, and its projected job growth over the next decade is higher than that of the national average. The metropolitan area of 130,000 includes nearly 30 smaller communities that help power a robust economy that includes a growing tech sector. The majority of residents in the area work in healthcare, educational services, high-tech manufacturing and research, and food processing and business services.

The Logan metro area claimed the top spot in the Milken Institute's 2022 ranking for best-performing small cities in the nation and remained in the top five small cities in their 2023 rankings.

Transform the future of higher education as our university's next visionary leader of undergraduate affairs! Join us to drive innovative strategies, foster an inclusive campus community, and shape the academic journeys of our diverse student body. If you are passionate about making a significant impact and leading a dedicated team to new heights, we invite you to apply and be a catalyst for change at our institution.



UtahStateUniversity