



**Seeks qualified applicants for
Vice President, Finance and Chief Financial Officer**

THE COLLEGE

Overview

[Metropolitan College of New York](#) (MCNY) was founded in 1964 as the Women's Talent Corps by education visionary and activist, Audrey Cohen, with funding from War on Poverty programs to provide new educational and career pathways to low-income adults. Cohen believed the key to a truly effective education lay in uniting the classroom with the professional world. The Talent Corps trained and developed motivated women for new professional positions. Women's Talent Corps became the College for Human Services, later Audrey Cohen College, and today, MCNY.

MCNY has proudly continued to advance this educational and social justice mission through educating adult students to lead constructive change in our communities through our powerful curriculum, Purpose-Centered Education.

Drawing upon the creativity and vitality of New York City, MCNY is a not-for-profit, independent, and coeducational institution of higher education that attracts highly motivated adult learners who are committed to transforming their lives and the lives of others. MCNY's academic programs combine the applied skills and knowledge required in today's globally connected workplace with liberal arts, social sciences, and business theory. The College offers year-round accelerated degree programs with convenient schedules and online and hybrid learning options.

MCNY's cumulative enrollment across three semesters was 1800 students in 2024, nearly a 12% increase over 2023 enrollment. 2025 enrollment is projected to reach 1996. Its associate, bachelor and master's degree programs are housed within three schools: the [Audrey Cohen School for Human Services and Education](#), the [School for Business](#) and the [School for Public Affairs and](#)

Administration. The Manhattan campus opened in 2016 in the downtown Financial District. The Bronx Campus, also new in 2016, is located in the vibrant South Bronx “Hub” neighborhood.

Beginning in 2022, the College embarked on a plan for growth to reverse the enrollment decline experienced during the COVID pandemic. In 2023, enrollment grew beyond budgeted expectations, and six new academic programs launched in 2024 and 2025.

Mission

To provide a superior, experientially-based education that fosters personal and professional development, promotes social justice, and encourages positive change in workplaces and communities.

Values

Integrity – Establishing and maintaining the highest standards.

Innovation – Identifying and implementing creative opportunities to provide quality programs and services.

Empowerment – Assisting ourselves and others to become more effective and productive.

Diversity – Actively promoting and supporting a community of different people and ideas.

Who MCNY Serves

- Eighty-three percent of students are African American (58.3%) or Latino (25.1%)
- Thirty-seven is the average age of students
- Seventy-one percent of students are women
- Fifty-five percent of undergraduate students are first-generation
- Sixty-eight percent of undergraduate students receive Pell Grants

**Advancing our Mission:
The MCNY Theory of Change**



Educational Philosophy – Purpose Centered Education

MCNY was founded on the belief that students learn best when they understand the Purpose for their learning and see the connection between what they are learning in the classroom and their ability to change their lives and the lives of others in positive ways.

Each semester's Purpose determines the focus for the Constructive Action (CA) projects that students are required to plan, implement, and evaluate; CA projects aim to improve processes or practices in the workplace or internship sites. In the Purpose-Centered Education model, you learn by doing in a program tailored to your educational needs.

Because MCNY's curriculum integrates the classroom and work experiences, students have the flexibility work full-time and attend the school full-time. The benefits are that students:

- Use their studies as the basis for taking action to improve their workplace or internship site.
- Engage in an educational experience that is active, rather than passive, and far more effective.
- Remain in the workplace and continue to earn. At MCNY, students do not have to put their careers on hold to attend college.

Academics

Metropolitan College of New York provides a vibrant educational environment that is enhanced by an abundance of intellectual and professional program offerings. The unique educational model of Purpose-Centered Education anchors each degree program within the context of the workplace, ensuring students are engaged and competent in both theory and practical application.

Because MCNY's curriculum integrates the classroom and the worksite, students are able to work full-time and attend school full-time, year-round. Day, evening, weekend, online and hybrid courses provide students the convenience and flexibility to keep up with the demands of work-life commitments. MCNY offers three full semesters per year, which enables students to accelerate their time to completion: masters students can earn their degrees in as little as one year, and first-time undergraduate students in under three years.

MCNY is fully accredited by the Middle States Commission on Higher Education. The Associate and Bachelor of Business Administration degree programs, and the MBA programs in Financial Services, General Management and Media Management, are accredited by The Accreditation Council for Business Schools & Programs (ACBSP). The unique Master of Science in Education: Dual Childhood 1-6/Special Education program is registered by the New York State Education Department.

Audrey Cohen School for Human Services & Education

Named after MCNY's founder, the [Audrey Cohen School for Human Services and Education \(ACSHSE\)](#) has prepared students for over 40 years with the tools, knowledge and practical on-site

work experience to achieve a fulfilling career in education and the helping professions. Degree programs include the Associate of Arts in Human Services; Bachelor of Professional Studies in Human Services; Master of Arts in Community Health Education, and Master of Science in Education: Dual Childhood and Special Education. The school also has a non-credit certificate in Alcohol and Substance Abuse Counseling (CASAC).

Graduates of the School's programs have gone on to create new agencies and programs, engage in civic life in their communities and beyond, and work as educators in a variety of settings from classrooms to alternative programs. All of the degree programs offer opportunities for students to examine themselves as agents of change and to explore various aspects of their fields of study while receiving the skills necessary to work for social justice and positive change in the world.

School for Business

Accredited by The Accreditation Council for Business Schools & Programs (ACBSP), MCNY's [School for Business](#) offers undergraduate and masters-level graduate business degree programs. All business degree programs prepare students with current, industry-relevant courses that provide the skills today's job market demands in the context of relevant historical and philosophical frameworks.

Members of MCNY's Business Advisory Board mentor students and work closely with faculty to ensure relevance. A chapter of *Sigma Beta Delta*, the international honor society for business students, provides an opportunity for students to be recognized for their outstanding academic achievements and community service.

School for Public Affairs & Administration

The [School for Public Affairs & Administration](#) challenges students to see what can be made better – personally, professionally and socially – and then take the necessary actions to effect positive change.

Campuses

In 2016, MCNY opened two new campus buildings, both of which are owned by the College. The Manhattan and Bronx campuses offer state-of-the-start teaching and learning environments in prime locations that are readily accessible by public transportation.

Manhattan

The Manhattan campus is located in the heart of New York City's Financial District. The global hub of finance and business, the area is also home to many of the city's human services, emergency management, and educational institutions and organizations.

With 110,000 sq. ft. of space three blocks south of the World Trade Center, the Manhattan campus provides significant advantages for the MCNY community, including an advantageous location for partnering with local businesses and community groups, excellent transportation access, and panoramic views of the Hudson River and lower Manhattan.

The campus offers state-of-the-art classrooms, a dynamic Learning Commons that houses the Library and Academic Support Services, and modern offices and meeting areas. A dedicated entrance on West Street houses the Admissions Office and a large community space that enables the College to host events and activities for students and the local community.

Bronx

The Bronx campus is an anchor of Triangle Plaza Hub, a mixed commercial project that is at the vibrant heart of redevelopment in the South Bronx.

The Bronx campus features seventeen classrooms, three computer labs and a multi-purpose conference space, allowing the College to host large events and to build neighborhood partnerships. The campus has become an integral part of the local community, giving the College a strong public presence and a broad range of opportunities for community outreach and service. The campus offers a popular Pathways to Careers program which enables adult members of the local community without high school diplomas to earn high-school equivalency diplomas while earning twenty-seven college credits.

The Position: Vice President, Finance and Chief Financial Officer

The Vice President, Finance and Chief Financial Officer serves as the chief fiscal officer for the Metropolitan College of New York and directs major functions in areas that include: capital improvement financial planning; annual planning and budget development; investments management, cash, risk and endowment management; internal audit functions; procurement operations and auxiliary enterprises; and shares responsibility for information technology services. This position, which reports directly to the President, is responsible for implementing policies and procedures that strengthen the overall fiscal operations and effectiveness of the College. As senior leader, the VP, Finance and CFO will work collaboratively to further the College's educational, research and service missions by serving as a member of the Executive Cabinet and providing financial reports to the Board of Trustees. This position also serves as financial advisor to the President and participates in policy development. Other responsibilities include insurance and risk management, strategic planning and long-range financial projections, cost-benefit analysis of programs and services, and grant development and management.

Examples of Duties and Responsibilities:

Responsibilities include but are not limited to the following:

- Leadership and Management:

- Advise the President and senior leadership regarding fiscal management; budget administration including the College's operating budget, capital budget, and the budget for the Finance Department.
- Provide long range and strategic planning.
- Support the goals of the College's mission, vision, and strategic plan.
- Collaborate with colleagues from other colleges and universities regarding fiscal management and resource allocation trends and developments nationwide.
- Policy and Procedures:
 - Develop institutional fiscal goals, strategies, and plans for implementation.
 - Develop and promote a process of review, assessment, and continuous improvement of existing financial and administrative policies and procedures.
 - Consult with appropriate committees of the Board of Trustees regarding fiscal planning and management, budget development, etc.
- Financial Management:
- Provide strategic financial leadership in the development of financial and capital plan which reflect institutional priorities and future directions.
- Responsible for developing and overseeing the College budget, revenues, and expenditures.
- Develop financial plans and financial analysis models for the campus, which includes innovative solutions, strategies, and procedures.
- Collaborate with other college divisions regarding philanthropy, endowment management, and real estate.
- Compliance:
 - Maintain knowledge of applicable Board of Trustees and university policies, federal, and state laws including employment laws, and related college personnel policies and institutional reporting requirements.

Knowledge, Skills, and Abilities:

- A collaborative, effective and proven leader, with a record of leading the fiscal functions of a complex institution;
- An excellent record of leadership in policy formation, including planning, assessment, project accounting, grant and general administration;
- Demonstrated expertise in the development and implementation of strategic financial plans;
- Comfortable and effective in dealing with ambiguity, complexity, competing demands, and change while providing balanced leadership;
- Extensive current knowledge of financial and business practices and information technologies;
- Data-driven in making sound financial and strategic decisions;
- An effective communicator, excellent supervisory and management skills, the ability to work in a team-oriented environment, and the ability to work effectively with internal and external constituencies;

- A record of creating a culture of excellence and accountability and the ability to thrive in a complex, dynamic, multi-faceted organization;
- Have an aspiration for excellence and values that aligned with those of Metropolitan College of New York;
- Experience with contract and insurance coverage reviews.

Minimum Hiring Standards:

- CPA
- A master's degree in business or a closely related field is required.
- Minimum of ten years of experience leading financial and administrative functions in a large, complex organization, preferably in a higher education environment
- Ten years of accounting, finance, or business management experience in a leadership role, with five of those years being in a supervisory capacity preferably in higher education business and fiscal management.

In compliance with NYC's Pay Transparency Act, the annual base salary range for this position is 187K – 220K. Metropolitan College of New York considers factors such as (but not limited to) scope and responsibilities of the position, candidate's work experience, education/training, key skills, internal peer equity, as well as market and organizational considerations when extending an offer.

For more information about MCNY please visit the College's website at www.mcny.edu

MCNY is an Equal Opportunity Employer

Nominations and Applications

To ensure full consideration, applications should be received by **April 21, 2025**. Application materials should be submitted through the [MCNY CFO Application Portal](#) and must include the following:

- A letter of interest addressing the Knowledge, Skills, and Abilities identified in the profile;
- A curriculum vitae; and
- Contact information for five professional references, including email address, phone number, and relationship to the candidate.

Please direct questions regarding the application process to: MCNYCFO@agbsearch.com

The Metropolitan College of New York Vice President, Finance and Chief Financial Officer Search is being assisted by Dr. Carlton Brown, Executive Search Consultant for AGB Search. Nominations and confidential inquiries should be sent to MCNYCFO@agbsearch.com or Dr. Brown at the contact information listed below.

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